**Teacher Certification Appeals Council**

**Meeting Minutes**

**November 19, 2015**

1. **Call to order**

Dr. Voiron called to order the regular meeting of the TCAC at 9:20 am on November 20, 2015 in 1-155 North Dakota Room.

1. **Roll Call**

The following members were present: Dr. Sheila Jackson, Dr. Shirley Jacob, Dr. Louis Voiron, and Mr. Rick Wentzel. Representing the Department of Education were, Barbara Burke, Rachel Normand, and Reginal Poole.

1. **Appellants in attendance**

Leon Winters, Charlie Butler, LaTara Dehon, Shannan Tarver, Nancy Rodrigue, Kimberly Goree, Maigan Francis, and Sandra Scott.

1. **Actions**
2. On the motion of Dr. Jackson, seconded my Dr. Jacob, the Council denied Leon Winters certification as Supervisor of Child Welfare and Attendance and/or Visiting Teacher via the Ancillary School Social Worker certification since he did not hold State licensure as a Social Worker prior to 2008.
3. On the motion of Mr. Wentzel, seconded by Dr. Jacob, the Council granted with contingencies Charlie Butler Out –of-State School Superintendent certification once he successfully takes the PRAXIS School Superintendent Assessment (6021) exam.
4. On motion of Dr. Jackson, seconded by Mr. Wentzel, the Council granted LaTara Dehon Provisional Educational Diagnostician certification valid for one year. During this year, she will complete the Test Theory course needed to meet the Educational Diagnostician add-on certification.

On the motion of Mr. Wentzel, seconded by Dr. Jackson, the Council granted with contingencies Shanna Tarver add-on Counselor K-12 certification. She will submit a portfolio documenting the completion of school counseling practicum activities under the supervision of a certified school counselor or licensed professional counselor to the Office of Educator Licensure, based on CACREP standards for a school counselor practicum.

1. On the motion of Dr. Jackson, seconded by Dr. Jacob, the Council granted Nancy Rodriguez English as a Second Language add-on certification based on her ability to speak Spanish and experience teaching ESL students.
2. On the motion of Dr. Jacob, seconded by Mr. Wentzel, the Council denied Kimberly Goree add-on Mild/Moderate 6-12 certification since she did not provide substantive evidence to waive the course work lacking.
3. On the motion of Dr. Jackson, seconded by Dr. Jacob, the Council denied Maigan Francis Level 2 certification required for the Educational Leader Level 1 certification since the Council is bound to adhere to the current State Law, ACT 54 and policy in Bulletin 746, requiring three effective years of teacher evaluations under a State approved evaluation tool reported and verified in the Compass Information System.
4. On the motion of Dr. Jackson, seconded by Dr. Jacob, the Council granted Dr. Sandra Scott an Educational Leader Level 2 letter of eligibility based on her years of K-12 and higher education administrative experience.
5. On the motion of Dr. Jackson, seconded by Mr. Wentzel, the Council denied Dr. Scott Educational Leader Level 3 eligibility since she lacks two years of administrative experience above principal .
6. On the motion of Dr. Jacob, seconded by Mr. Wentzel, the Council granted Michelle Brack middle school: mathematics add-on certification since she had taken and passed the PRAXIS Principles of Learning and Teaching K-6 and 7-12.
7. On the motion of Mr. Wentzel, seconded by Dr. Jacob, the Council denied Katherine Taylor ancillary school counselor K-12 certification. The Council upheld the requirement to complete the practicum in a school setting required in policy from Bulletin 746.
8. Regina Poole announces she will send Teacher Certification Council Meeting dates for 2016 next week after reserving the meeting rooms.
9. The meeting was adjourned at 1:00 p.m.